

Welcome to the 2026–2027 School Year at EVS!

Dear Students, Parents, and Caregivers,

Welcome to another exciting year of learning at the Elementary Virtual School (EVS)! On behalf of our teachers, support staff, and administration team, we are delighted to welcome both returning and new families to our learning community.

At EVS, we are committed to creating an inclusive, engaging, and supportive virtual learning environment where students feel connected, valued, and challenged to achieve their personal best. We recognize that successful virtual learning is built on a strong partnership between students, families, and school staff, and we look forward to working together throughout the year.

**Attendance and engagement policies this year may represent a change for some returning families. You are encouraged to read through this document carefully to understand these policies.*

Daily Schedule

At EVS, students are present and engaged in real time learning for the entirety of the Learning Blocks below. As in a physical classroom, there is a mixture of teacher led, collaborative and independent work during class time. Our daily schedule is:

Time	Period
8:15 – 9:05 (50 mins)	Learning Block 1
9:05 – 9:55 (50 mins)	Learning Block 2
9:55 – 10:35	Break 1
10:35 am – 11:25 am (50 mins)	Learning Block 3
11:25 am - 12:15 pm (50 mins)	Learning Block 4
12:15 – 12:55	Break 2
12:55 – 1:45 (50 mins)	Learning Block 5
1:45 – 2:35 (50 mins)	Learning Block 6

**Total Minimum Synchronous Kindergarten Minutes (180) are less than Grades 1-8 as per PPM 164*

September							October							November							December							January						
Sa	Su	Mo	Tu	We	Th	F	Sa	Su	Mo	Tu	We	Th	F	Sa	Su	Mo	Tu	We	Th	F	Sa	Su	Mo	Tu	We	Th	F	Sa	Su	Mo	Tu	We	Th	F
				1	2	3	4	5	6	7	8	9	10	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		

February							March							April							May							June						
Sa	Su	Mo	Tu	We	Th	F	Sa	Su	Mo	Tu	We	Th	F	Sa	Su	Mo	Tu	We	Th	F	Sa	Su	Mo	Tu	We	Th	F	Sa	Su	Mo	Tu	We	Th	F
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12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	

Secretary and Board - Holidays - Schools Closed	
Labour Day:	Monday, September 7, 2020
Thanksgiving Day:	Monday, October 12, 2020
Winter Break:	Monday, December 21, 2020
	to Friday, January 1, 2022 (incl)
Farey's Day:	Monday, February 15, 2022
Spring Break:	Friday, March 12 to 14, 2022
Good Friday:	Friday, March 26, 2022
Easter Monday:	Monday, March 28, 2022
Victoria Day:	Monday, May 24, 2022

Linestown District School Board Contact Information
 220 Portsmouth Avenue, Kingston, ON K7H 0S2
 Telephone: 613-544-0275 (Kara-Vermont)
 Telephone: 613-544-0030 (Reception)
 Toll Free: 1-800-567-9335 (Ontario only)
 Fax: 613-544-0286
 E-mail: communications@linestown.on.ca
 Website: linestown.on.ca



Limestone
SPECIALTY SURFACING

Last Day of School:
Monday, June 28, 2027

Getting Ready for Success

Together with families, at EVS, we are helping students build the skills they will need beyond our school. It is common for some parts of school, including social interaction, communication, and participation, to be challenging for students. Our goal is to support students as they work through those challenges, build and practice important learning and social skills, and develop the confidence and independence they will need for future success.

Families play an important role in supporting student success by helping establish routines, encouraging regular attendance, and maintaining communication with school staff when questions or concerns arise.

As the school year begins, students should:

- Arrive on time and participate fully — this means full, daily attendance and participation as would be expected for in-person learning.
- Be prepared with a charged device and necessary materials. Paper, pencils, pencil crayons and other materials help students illustrate, express creativity, and organize their thinking. Please reach out to us if you need support in putting together these materials.
- Communicate positively and regularly with teachers and classmates.
- Demonstrate kindness, responsibility, and respect in all online interactions.

Cameras and Microphones

- **Students are expected to follow teacher direction** regarding camera and microphone use, including:
 - **Having cameras on during class time.**
 - **Participating in class, group and individual chats and break out rooms.**
 - **Posing and responding to questions.**
- Camera and microphone use supports:
 - Attendance
 - Engagement
 - Assessment and Feedback
 - Safety and Wellness-Monitoring
 - Academic Integrity
 - Preparation for Future Schooling
 - Interactive Social skills and Community-Building
- **For exceptions, accommodations, or individual circumstances related to camera or microphone use, please reach out privately to your student's teacher** to set up a meeting with the teacher and administration and/or our student support teacher.

Privacy

- Respect the privacy of everyone in the virtual classroom and avoid taking photos, videos, screenshots or capturing images of other students.
- Keep your personal privacy in mind when choosing where to sit during videoconferences, being mindful of private spaces like bedrooms, personal effects such as photographs, or other details you wouldn't normally share with teachers and students.
- Family members should avoid appearing on camera or being heard during live instruction unless previously arranged with the teacher.
- Privacy concerns about home environments can be addressed through tools such as Background Blur and Virtual Backgrounds.

Meeting Attendance and Engagement Expectations

EVS is designed for students who to participate regularly and engage in live, real-time learning. If a student is not consistently meeting attendance and engagement expectations, we will work with the family to understand the circumstances and provide support where possible. If concerns continue, a review may occur to determine whether EVS remains the most appropriate learning environment for the student.

EVS Attendance and Engagement IS	EVS Attendance and Engagement IS NOT
• Arriving on time and remaining present for the full learning block. • Keeping the camera and microphone on as directed by the teacher. • Responding to attendance, wellness, or check-in prompts from the teacher. • Participating in whole-class, small-group, and independent learning activities. • Participating fully in all subjects with different teachers, including planning time and supply teachers. • Remaining focused on the task at hand and leaving other activities for outside of class time. • Completing assigned work during class time and submitting tasks as requested. • Letting the teacher know if support, a break, or an accommodation is needed. • Using respectful online etiquette, including listening when others are speaking, using the chat appropriately, and contributing in a positive way. • Muting when appropriate, using school-appropriate language, and staying attentive during discussions.	• Logging in briefly and then leaving the learning session or being unavailable. • Turning and keeping the camera off for extended periods without communication or an agreed-upon plan. • Not responding when the teacher checks in or asks for participation. • Opting out of some subjects or learning activities. • Opting out when there is a different teacher from your homeroom or a supply teacher. • Being signed in while doing unrelated activities or being away from the device. • Relying on a parent, caregiver, or sibling to answer or complete work for the student. • Getting the work, completing it and handing it in without participating with the teacher/class. • Missing synchronous learning time without notifying the school or teacher. • Adding unrelated items or comments to the chat that don't contribute positively to the learning. • Using language that is not school-appropriate.

Parent and Caregiver Expectations During Live Learning

To help maintain a safe, respectful, and productive learning environment for all students, we ask families to support the following expectations during live virtual instruction:

Supporting Learning

- Students should be encouraged to develop independence and take an active role in their learning. It is important that students are given time to grasp concepts or understand an assignment on their own.
- Parents and caregivers are encouraged to support students in the background when needed, after a student has attempted to understand or complete a task independently.
- Communication with students during class should occur privately whenever possible.

Respecting the Virtual Classroom

- Live virtual classrooms are interactive instructional spaces, just like a physical classroom.
- EVS teachers are committed to teaching and helping students in real time. EVS is not designed to be a curriculum source for the purposes of homeschooling.
- Parents and caregivers should not participate directly in classroom discussions or communicate with other students during instructional time.

Raising Questions or Concerns

- If questions or concerns arise, please contact your child's teacher by email or arrange a meeting after class. Staff often need time to investigate concerns thoroughly and respond appropriately.
- If a safety concern is urgent, please request to speak to the teacher in a break-out room.

How Students Connect to Their Class Team in Microsoft Teams

All classes will use the **Microsoft Teams (MS) Teams** application. To connect, students sign in with their LDSB student account first, open Microsoft Teams, and then select their class Team from the Teams area.

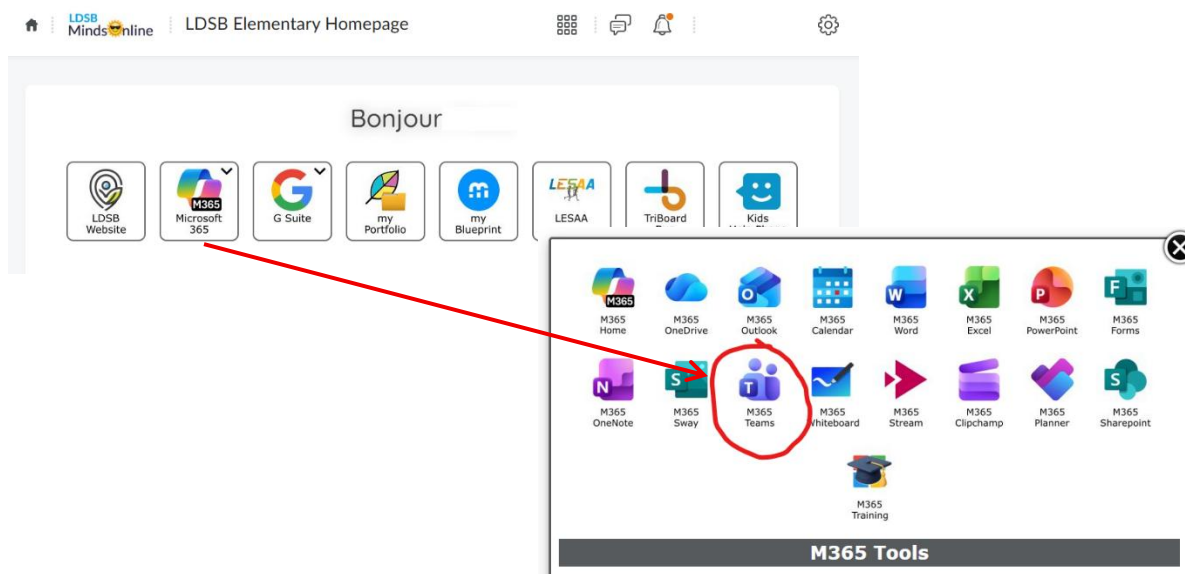
Before you begin: Have your LDSB student email/login and password ready. If you are a returning student and have forgotten your password, please call EVS at 613-542-7369. If you are a new student and have not yet received your login information, please watch for a separate email from the school.

Option 1: Connect through a web browser

1. Open a web browser such as Microsoft Edge, Chrome, or Safari.
2. Go to the [LDSB website](#) and select **Minds Online**, or go directly to Microsoft 365 if that is the route your family normally uses.



3. Sign in using the student's LDSB login/email and password.
4. Select Microsoft 365, then select **Teams**



5. Look for the student's EVS class Team. It may include the teacher's name, grade, or class name.
6. Select the class Team to enter the classroom space.
7. When it is time for class, select the scheduled meeting or teacher-posted meeting link inside the class Team and choose **Join**.

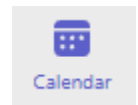
Option 2: Connect through the Microsoft Teams app

1. Open the **Microsoft Teams** app on the student's device. If the app is not installed, students may use the web browser option above.
2. Sign in using the student's LDSB login/email and password.
3. Select **Teams** from the left side menu.
4. Find the student's EVS class Team.
5. Select the class Team to open it.
6. When it is time for class, select the scheduled meeting or teacher-posted meeting link and choose **Join**.
7. If prompted, check that the camera and microphone are working before entering the meeting.



Checking Your Calendar in Microsoft Teams

Students can use the **Calendar** in Microsoft Teams to find scheduled class meetings and other important classroom events. After signing in to Teams with their LDSB student account, students should select **Calendar** from the left side menu. From there, they can look for their scheduled class meeting, select it, and choose **Join** when it is time for class.



- Check the Calendar each school day to see scheduled class meetings.
- Select the meeting to review the start time and any details shared by the teacher.
- Choose **Join** at the scheduled time to enter the class meeting.
- If a meeting does not appear in the Calendar, students should also check their class Team, Posts, and LDSB email for information from the teacher.

If a student does not see their class Team

- Confirm sign in is with the correct LDSB student account, not a personal Microsoft account.
- Sign out of Teams and sign back in using the LDSB student login.
- Check with the homeroom teacher to confirm the student has been added to the class Team.
- Check the student's LDSB email (MS Outlook) for a Teams invitation or meeting link from the classroom teacher.
- If the issue continues, contact EVS at 613-542-7369 for support.

Checklist for the first day

- ☒ Device is charged or plugged in. A chromebook, laptop or similar device is best.
 - ☒ Internet connection is working.
 - ☒ LDSB login and password are available.
 - ☒ Microsoft Teams opens successfully.
 - ☒ The class Team is visible.
 - ☒ Camera and microphone have been checked.
 - ☒ Student joins the class meeting on time and is ready to participate.
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We Look Forward to Learning Together

Whether this is your first time at EVS or you are returning to our community, we are excited to partner with you for a successful and rewarding school experience. We encourage students to embrace opportunities to learn, collaborate, and grow their independence, while families continue to play an important role in supporting educational success from home.

Thank you for choosing EVS. We look forward to a fantastic 2026–2027 school year of learning together!

Kate Myers

Principal

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Pronouns: She/Her

Scott McFarlane

Vice-Principal

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See Yourself in Limestone